



Committee Member Application

2017-2018 Academic Year

Student Committee Member Position Description

Composed of both Wharton undergraduate and MBA students, the Authors@Wharton Student Committee plays an integral role in expanding and enriching the speaker series in a variety of ways, from suggesting potential speakers and topics to managing events. Committee members often have the opportunity to interact with our world-famous speakers, either before the event or at a post-event dinner.

We are looking for 6-8 students to serve on the committee during the 2017-2018 academic year (beginning in the Fall 2017 and serving through the end of Spring 2018 with one meeting in Spring 2017). Responsibilities include:

- Attend at least two Authors@Wharton events per semester
- Serve as Event Lead for at least one event per semester
- Provide support at events, including event management, book distribution, VIP management, Q&A session, social media posting, etc.
- Attend monthly committee meeting (3-4 per semester) on Wednesdays 8am-9am; exact dates TBD but attendance is mandatory
- Provide recommendations and feedback on potential speakers and topics
- Assist with the 2018-2019 committee recruiting process

About Us

The mission of the Authors@Wharton Speaker Series is to enrich intellectual engagement and encourage dialogue between students, faculty, and alumni outside of the classroom. Launched in 2012, the speaker series is open to all students, alumni, and members of the Penn community at no cost. Authors@Wharton speakers are world-renowned authors of trade books who come to campus share their ideas on topics ranging from management to the social sciences to gender in the workplace. Events are typically held on weeknights throughout the Fall and Spring semesters from 4.30pm-6.30pm on campus.

The Speaker Series was created by Professor Adam Grant, with support from the McNulty Leadership Program. Kaitlyn Phillips and Megan Moser oversee the student committee and event delivery.



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Application Overview

Timeline

Info Session: Wednesday 2/8 12:15pm-1:15pm

Application Opens: Monday 2/6

Application Closes: Monday 2/20 11.59pm

Interviews and Recommendations (if needed): Monday 2/27 – Friday 3/3

Committee Announcement: Monday 3/13

New members will be asked to a committee transition meeting, Wednesday 4/19 8am-9am.

Application Process

To apply to be part of the Authors@Wharton Student Committee, please complete the online application available on our website: <http://leadership.wharton.upenn.edu/student-committee>

You will be asked to upload a resume and submit your answers to the following required essay questions. *You may want to compose your responses to these questions in a separate document, as the online application cannot be saved:*

1. Why would you like to be part of the Authors@Wharton Student Committee, and how will you contribute to the program? (500 words max)
2. Who would you recommend as a speaker for Authors@Wharton, and why? (500 words max)
3. In your opinion, what is the best business book you have read in the last year, and why? (500 words max)
4. What was your favorite Authors@Wharton talk you attended, and why? (500 words max)

Applications are due by Monday 2/20 11.59pm. Late submissions will not be accepted.

**If you have any questions about the application or process,
please email us at whartonlp@wharton.upenn.edu.**